



Moving Forward Application Procedure

Thank you for your interest in Moving Forward. The following documents are required for your admissions file. Upon completion of application materials, you will be contacted to set up a trial visit assessment. This assessment is considered part of the application process.

REQUIRED DOCUMENTS	Completed ✓	Date Sent ✓
<p>Application: To be completed by a parent/guardian and sent in with a \$150.00 application fee.</p>		
<p>Educational Information: High School/Post Secondary Records/ Most recent IEP.</p>		
<p>Medical Information: A medical form to be filled out by a parent/guardian. A medical form to be completed and signed by the applicant's Physician.</p>		
<p>Intellectual Assessments and Psychological Reports: Reports must be within a three-year period. If not, the applicant must be reassessed in order to have a complete application. The test battery must include the following: an adult measure of intelligence (i.e. WAIS III-R or WISC-III depending on the age of the applicant), an achievement measure (i.e., KABC, WIAT-2, or Woodcock Johnson), a personality/projective measure (i.e., Rorschach, Thematic Apperception Test, or MMPI-2) and a behavior measure (i.e. Conner's, Vineland, or BASC). In addition to the psychological report, a consent for release of information must be signed by the applicant.</p>		
<p>Physical Exam: A recent (within the year) physical exam must be performed by the applicant's physician as part of the application process, including a TB Test within one year of this application.</p>		
<p>Forms from professionals who have worked with the applicant: To be completed by:</p> <ol style="list-style-type: none"> 1. An educator/educational specialist. 2. A psychologist or counselor. 3. An employer, supervisor, job coach or Department of Rehabilitation Counselor, if applicable. 4. A social worker, program specialist, or case manager. 		



MOVING FORWARD APPLICATION

Moving Forward is a comprehensive, residential program providing independent living, academic and vocational skills training. With this in mind, please answer the following questions regarding the above mentioned patient.

1. Does the patient have asthma, eczema or other allergies?

2. Are there any health problems which would limit his/her participation in:

- Courses taken at the local community college?
- Physical education, including any sports, aerobic or weight training activities?
- Utilization of public transportation?

Does the patient have any physical limitations or restrictions which would impact his/her participation in a vocational training and job placement program? If so, please describe.

3. Is there any emotional, mental, or physical condition which Moving Forward should be aware of, e.g. seizure disorder, fainting, diabetes, heart disease, etc.?

4. Does the patient take any medication? If so, what are they, for what are they prescribed, how much and how often are they administered? Symptom/Indication and Medication Administration.

Does the patient take medications on his/her own? Yes No

5. Other comments or recommendations:



MOVING FORWARD APPLICATION

How long has the patient been under your care?

Date of Examination: _____

Examining Physical Signature _____ Date _____

Print name _____

Street _____ City _____ State _____ Zip _____

Phone Number _____

Please return this form to:

Moving Forward Towards Independence
Holly Pagel, Executive Director
68 Coombs Street, Bldg. B
Napa, CA 94559



MOVING FORWARD TOWARDS INDEPENDENCE CONSENT FOR RELEASE OF INFORMATION

(To Be Signed By Applicant)

My signature below will constitute my consent for the release of pertinent educational, medical, and/or psychological information *to and from* Moving Forward Towards Independence while I am enrolled in this program.

These individuals include the following (*Please include telephone numbers*):

I understand that the records and information released will be kept CONFIDENTIAL.

Date Client Signature

Mailing Address

Telephone

Parent/Conservator Signature

Moving Forward Towards Independence

Holly Pagel, Executive Director
68 Coombs Street, Bldg. B
Napa, CA 94559

(707) 259-1125 / FAX (707) 244-2082



MEDICAL/DENTAL INFORMATION

Dental Insurance Company Information

Dental Insurance Company

Address

Phone Number Dental Insurance #

Dentist Information

Dentist's Name

Address

Phone Number

Does your insurance carrier require dental care be sought from a predetermined dentist or group of dentists? If so, who is the dentist required to be seen in Napa? If not, do you have a dentist in mind in Napa that you would like for your son/daughter?



MEDICAL/DENTAL INFORMATION

Emergency Contacts

In case of an emergency and you cannot be reached, please list two other people whom we should contact.

Name Relationship
Phone Number

Name Relationship
Phone Number

In case of an emergency and no family members or other persons listed above can be reached the staff of Moving Forward have permission to approve medical and/or dental treatment as necessary for:

Signature Date
Print Name Relationship



MOVING FORWARD APPLICATION ~ APPLICANT INFORMATION

Applicant

First Name Middle Last

Address

City State Zip

Phone Number Social Security Number

Date of Birth Gender: Male Female

Desired Entrance Date: _____

Who referred you to our program? _____

Legal guardian/Conservator (if any): _____

Is the applicant a U.S. Citizen? Yes No

If no, what is the country of citizenship? _____

Has the applicant ever been arrested? _____

Has the applicant ever used drugs or alcohol? Please explain.

Does the applicant have a history of physical and/or sexual abuse? _____

Does the applicant have difficulty understanding personal boundaries? Yes No

If yes, please explain.



MOVING FORWARD APPLICATION ~ PARENT/GUARDIAN INFORMATION

Parent/Guardian

_____ Parent's Name / Step Parent	_____ Parent's Name / Step Parent
_____ Address	_____ Address
_____ Home Phone Number	_____ Home Phone Number
_____ Email	_____ Email
_____ Work Phone Number	_____ Work Phone Number
_____ Employer	_____ Employer
_____ Job title	_____ Job title

Family History

Does anyone in the applicant's family have a learning problem? Yes No

If yes, please describe: _____

Does anyone in the applicant's family have any other type of disability
(e.g., physical, emotional, vision or hearing impairment)? Yes No

If yes, please describe: _____

Please provide the names and ages of the applicant's siblings: _____

Which siblings live at home? Which do not? _____

Please describe the applicant's relationship with his/her siblings: _____



MOVING FORWARD APPLICATION ~ HEALTH INFORMATION

Health Information

Does the applicant have vision problems? If yes, please describe. _____

Has the applicant had problems with hearing? If yes, please describe.

Does the applicant have allergies or asthma? _____

Does the applicant smoke cigarettes? _____

Is the applicant on any medications at the present time? Yes No

If yes, please identify:

a) Name(s) of medication(s) _____

b) Dosage _____

c) For what condition(s) _____

d) Side Effects _____

Does the applicant take medications on his/her own? _____

Does the applicant have any health issues that would interfere with utilizing public transportation?

Does the applicant have any health issues that would interfere with physical education or physical exercise?

Has the applicant had any behavior problems at home, or had any sleep or eating disorders? If yes, please explain.



MOVING FORWARD APPLICATION ~ SCHOOLS/PROGRAMS ATTENDED

School/Program, Address, Dates of Attendance *(Please list most recent first):*

1. _____

2. _____

3. _____

Please describe the applicant's academic strengths, weaknesses and special areas of interest:

Please describe the applicant's learning style, including how he/she approaches tasks, deals with frustration and compensates for learning differences:



MOVING FORWARD APPLICATION ~ SCHOOLS/PROGRAMS ATTENDED

Student Profile

Has the applicant ever lived away from home? If so, please describe any anticipated living adjustment difficulties:

What are the applicant's responsibilities at home? (i.e., helping with chores):

Does the applicant manage his/her own money? Please describe.

Does the applicant manage/administer their own medication? Please describe.



MOVING FORWARD APPLICATION ~ WORK HISTORY

Work History

Is the applicant a client of the Department of Vocational Rehabilitation? Yes No

Are they currently employed? If yes, please describe current employment:

Please describe any previous jobs, length of employment and job duties below.
Job Title, Company, Dates of Employment, Reason for Leaving

- 1.

- 2.

- 3.

Transportation

Does the applicant have a driver's license? Permit?

Will the applicant have a vehicle while enrolled at MFTI?

Is the applicant able to take public transportation? Airplanes? Trains?

What is the farthest distance the applicant has gone on his/her own?

How does the applicant spend his/her time (Hobbies, Activities, etc.)?



MOVING FORWARD APPLICATION ~ WORK HISTORY

Professionals who have worked with the applicant

Recommendation letters to be sent to Moving Forward from the following professionals:

Case Manager/Program Support Person/Social Worker Recommendations:

Name Title

Address

Educator Recommendation:

Name Title

Address

Employer/Supervisor Recommendation:

Name Title

Address

Psychologist/Therapist Recommendation:

Name Title

Address

Signature

Parent/Conservator Date

Parent/Conservator Date



MOVING FORWARD APPLICATION ~ RECOMMENDATION FORM

_____ has applied for admission to Moving Forward, a comprehensive post secondary program for young adults with learning differences located in Napa, California. This exciting program offers independent living skill straining, educational opportunities through the local community college, vocational training and job placement, and social/recreational opportunities. Young adults accepted into the program must have as a realistic goal in their lives to live and work independently.

With this in mind, please answer the following questions to the best of your ability. Please use the additional pages if more writing space is needed. All recommendations are strictly confidential.

Please return this recommendation form to:

Moving Forward Towards Independence

Holly Pagel, Executive Director
68 Coombs Street, Bldg. B
Napa, CA 94559

Your Name Title

Organization Phone

Address

How long have you known the applicant, and in what capacity?

Are there any limitations that may prevent this applicant from fully benefiting from our program?

In your opinion, are there any physical limitations that would prevent this applicant from successfully achieving his/hers goals?



MOVING FORWARD APPLICATION ~ RECOMMENDATION FORM

Is it your opinion that the parents/guardians of the applicant will support the efforts of the Moving Forward program and the applicant's goals towards greater independence?

Describe the applicant's strengths and areas of interest:

Describe the applicant's weaknesses and areas of challenge:

How does the applicant compensate for personal learning differences?

How does the applicant deal with stress/frustration/anger?



MOVING FORWARD APPLICATION ~ RECOMMENDATION FORM

Educators Only

Please describe the applicant's academic strengths and weaknesses:

Please describe the applicant's learning style, including how he/she approaches new tasks:

Employers Only

Please describe the job performed by the applicant, the setting, and the level of independence/responsibility the applicant had in the position:

What were the applicant's strengths and weaknesses?

Is this type of work a realistic goal for the applicant?

If no, do you have recommendations for future career goals for the applicant?



MOVING FORWARD APPLICATION ~ RECOMMENDATION FORM

Please rate the applicant on the following characteristics on a scale of 1 to 5.

1: serious deficit / **2:** frequent difficulty / **3:** moderate difficulty / **4:** slight difficulty / **5:** no difficulty

Circle the rating in the appropriate categories.

Initiative	1	2	3	4	5
Motivation	1	2	3	4	5
Reliability	1	2	3	4	5
Perseverance	1	2	3	4	5
Ability to cope with stress/frustration	1	2	3	4	5
Ability to build and maintain friendships	1	2	3	4	5
Ability to adjust to new situations	1	2	3	4	5
Ability to act appropriately in an emergency	1	2	3	4	5
Ability to make everyday decisions using good judgment	1	2	3	4	5
Ability to ask for help	1	2	3	4	5
Ability to keep track of belongings	1	2	3	4	5
Ability to attend to daily schedule (arrive on time, etc.)	1	2	3	4	5
Ability to prioritize	1	2	3	4	5
Ability to relate to LD peers	1	2	3	4	5
Ability to relate to non-LD peers	1	2	3	4	5
Ability to relate to teachers, supervisors, etc.	1	2	3	4	5
Ability to relate to siblings	1	2	3	4	5
Ability to Budget money/make purchases	1	2	3	4	5

Signature

Date